



Republic of the Philippines  
Province of Sorsogon  
OFFICE OF THE PROVINCIAL GOVERNOR  
Sorsogon Capitol Compound



**EXECUTIVE ORDER NO. 29 - 2023**

**CREATING THE SORSOGON PROVINCIAL CENSUS COORDINATING BOARD (SPCCB) FOR THE CONDUCT OF THE 2022 CENSUS OF AGRICULTURE AND FISHERIES AND FOR OTHER PURPOSES**

**WHEREAS**, Section 17 of R.A. No. 7160, otherwise known as the "Local Government Code of 1991" partly provides that the LGUs shall endeavor to be self-reliant and shall continue exercising the powers and discharging the duties and functions vested upon them;

**WHEREAS**, Section 1 of Executive Order No. 135, Series of 1993, likewise provides for the establishment of a Well-Coordinated Local Level Statistical System that is: 1) responsive to planning and monitoring requirements, and 2) capable of producing statistics that can be integrated and harmonized with statistics being produced at the national level;

**WHEREAS**, Section 6 (b) of Republic Act (RA) No. 10625, otherwise known as the Philippine Statistical Act of 2013, mandates the Philippine Statistics Authority to prepare and conduct periodic censuses on population, housing, agriculture, fisheries, business, industry, and other sectors of the economy;

**WHEREAS**, the latest Census of Agriculture and Fisheries (CAF) was undertaken in 2013 with 2012 as the reference year and the next census will be conducted in September 2023 with 01 January to 31 December 2022 as a reference period to come up with data on agricultural and fisheries structures; to provide sampling frame for other statistical undertaking; and to provide basic data for use in national as well as local development planning;

**WHEREAS**, covered individual citizens, residents, and entities including but not limited to all government agencies and instrumentalities, and private entities duly established and authorized to conduct business in the Philippines are enjoined to cooperate with the PSA and its census enumerators in the conduct of the 2022 CAF;

**NOW THEREFORE, I, EDWIN “BOBOY” B. HAMOR**, Governor of the Province of Sorsogon, by virtue of the powers vested in me by law, do hereby order:

**Section 1. Creation and Composition.** – The Sorsogon Provincial Census Coordinating Board is hereby created and composed of the following:

- Chairperson : **HON. EDWIN “BOBOY” B. HAMOR**  
Governor
- Vice-Chairperson : **ELVIRA O. APOGÑOL**  
Chief Statistical Specialist  
Philippine Statistics Authority - Sorsogon
- Members : **HON. BENITO L. DOMA**  
Chairman, Food Security, Agriculture,  
Fisheries, and Agrarian Reform Committee  
Sangguniang Panlalawigan
- DR. MARIA TERESA V. DESTURA**  
PGDH – Office of the Provincial Agriculturist
- FRANCISCO P. DOLLISEN**  
OIC – Provincial Fishery Officer – Bureau of  
Fisheries and Aquatic Resources
- NIDA A. SANTIAGO**  
PARPO II – Department of Agrarian Reform
- DOMINADOR O. JARDIN**  
PGDH – Office of the Provincial Planning and  
Development Coordinator
- PCOL DIONESIO T. LACEDA**  
Provincial Director, Philippine National Police
- ENGR. RENE LORETO LL. GILBAS**  
PGDH – Office of the Provincial Assessor
- DR. GERALDINE F. DE JESUS**  
President – Sorsogon State University
- SALVADOR J. MENDOZA JR.**  
Acting PGDH, Provincial Cooperative Office
- DANILO L. MENDIZABAL**  
Coop. Dev’t. Specialist II, Cooperative

Development Authority (CDA)

**ENGR. EDMUNDO T. VILLALUZ**

Acting IMO Manager, National Irrigation  
Administration

**ENGR. MARIBETH L. FRUTO**

PGDH - Provincial Environment and Natural  
Resources Office

**ENGR. RADEN D. DIMAANO**

PGDH – Sorsogon Provincial Disaster Risk  
Reduction Management Office

**ENGR. ODESSA B. TEJADA**

PGDH - Office of the Provincial Engineer

**RODOLFO BONETE JR.**

(CSO) Chairman, Capuy-Basud Multi-Purpose  
Cooperative

**RUTH ROWENA D. MOORE**

(CSO) President, Federation of  
Bagacay Contod Irrigators Association  
(BACIA), Inc.

**Section 2. Duties and Responsibilities.** – The Sorsogon Provincial  
Census Coordinating Board shall perform the following duties and  
functions:

1. Assess the needs of the Philippine Statistics Authority (PSA) in the province in terms of training, transportation, communication, security, and publicity;
2. Make an inventory of the training, temporary headquarters, transportation, and communication facilities that may be made available for use in the census operations;
3. Provide inputs for census technical materials such as lists and concepts/ definitions of agricultural crops/practices;
4. Provide a list of agricultural/ fishery associations and programs;
5. Specify the areas of involvement and participation of other agencies and the limits of their resources;
6. Assist the City/Municipal Coordinating Board (C/MCCB) in the conduct of publicity and information campaigns;
7. Assist PSA in the census operations to ensure complete coverage of the province;
8. Refer to the Regional Statistics Committee (RSC) matters that the Provincial Census Coordinating Board (PCCB) cannot resolve; and
9. Take up other matters as may be specified by the PSA or as necessary for the successful conduct of the census.

**Section 3. Secretariat.** – The SPCCB Secretariat shall be headed by the Supervising Statistical Specialist of the PSA Provincial Statistical Office (PSO) and composed of such other person designated by the Chairperson for the purpose.

**Section 4. Duties and Responsibilities of the SPCCB Secretariat.**  
– The Secretariat shall perform the following duties and functions:

1. Responsible for all the arrangements that may be necessary in the preparation for and during the conduct of meetings of the SPSC;
2. Inform the SPSC Members of any queries or concerns that may be brought before its consideration;
3. Issue notice of meetings;
4. Receive, prepare, and distribute necessary documents for the meeting;
5. Prepare, finalize, and disseminate the minutes of the meetings, the business arising, and the resolutions approved by the SPSC;
6. Keep documents on file;
7. Perform all other Secretariat work that may be required and assigned by the SPCCB.

**Section 5. Schedule of Meetings.** – The SPCCB shall meet at least once quarterly or as often as may deem necessary.

**Section 6. Quorum.** – Majority of the Members present during the meeting shall constitute a quorum. In case no quorum is reached, the Chair of the meeting may proceed with the meeting but all agenda items will be taken for discussion/information only. Agenda items needing approval shall be submitted thru a referendum or discussed in the next meeting.

**Section 7. Coverage.** – This Executive Order shall be applicable and enforceable within the entire territorial jurisdiction of the Province of Sorsogon.

**Section 8. Separability Clause.** If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

**Section 9. Incorporation Clause.** – All laws, legal order, rules and regulations that have been issued and/or will be issued by the duly constituted authorities of the Republic of the Philippines are hereby incorporated herein and made an integral part hereof. In case of conflict, such laws, legal order, rules and regulations shall have precedence over provisions of this Executive Order.

**Section 10. Repealing Clause.** – Any Administrative Order or Executive Order previously issued that is inconsistent with the provisions of this Executive Order shall be considered repealed, amended, or modified accordingly.

**Section 11. Effectivity.** – This Executive Order shall take effect immediately upon its issuance as stated hereunder.

**DONE**, this **23<sup>rd</sup>** day of **June, 2023** in the City of Sorsogon, Province of Sorsogon.



  
**EDWIN "BOBOY" B. HAMOR**  
Governor