



Republic of the Philippines
Province of Sorsogon
OFFICE OF THE PROVINCIAL GOVERNOR
Sorsogon Capitol Compound



EXECUTIVE ORDER NO. 14 - 2023

RATIONALIZING THE CONDUCT OF QUARTERLY CLUSTER MEETINGS OF LOCAL SPECIAL BODIES, COUNCILS, AND COMMITTEES AND DESIGNATING A CLUSTER MEETING FOCAL PERSON AND FOR OTHER PURPOSES

WHEREAS, local special bodies (LSBs), local councils, and committees, as mandated by RA No. 7160, otherwise known as the Local Government Code of 1991, and other laws, rules and regulations, provide avenues for meaningful participation through organized representation in various decision-making processes at the local government level;

WHEREAS, the frequency of meetings required for each council or committee is provided in the law creating said council or committee or in the implementing rules and regulations;

WHEREAS, these LSBs, local councils, and committees are chaired by the local chief executive and some members or representatives sit in councils or committees with the same sectoral concerns;

WHEREAS, council and committee meetings take more time from participating local authorities, time that could be used to address equally pressing concerns in their local governments;

NOW, THEREFORE, I, EDWIN "BOBOY" B. HAMOR, Governor of the Province of Sorsogon, by virtue of the power vested in me by law, do hereby order:

Section 1. Clustering of LSBs. – The various local special bodies (LSBs), local councils, and committees created through the Governor's Executive Orders (EO) and the Sangguniang Panlalawigan Provincial Ordinances (PO) shall be clustered into the following:

1. Environment

- a. Sorsogon Provincial Solid Waste Management Board (SPSWMB) [EO No. 24-2022]
- b. Sorsogon Provincial Integrated Coastal Management Council (SPICMC) [EO No. 10-2022]
- c. Other related bodies, councils, and committees

2. Peace & Order and Public Safety

- a. Sorsogon Provincial Peace & Order Council (SPPOC) [EO No. 19-2022]
- b. Sorsogon Provincial Crisis Management Committee (SPCMC) [EO No. 37-2022]
- c. Sorsogon Provincial Anti-Drug Abuse Criminality and Corruption Council (SPADACCC) [EO No. 38-2022]
- d. Sorsogon Provincial Enhanced-Comprehensive Local Integration Program (E-CLIP) Committee [EO No. 34-2022]
- e. Sorsogon Provincial Disaster Risk Reduction and Management Council (SPDRRMC) [EO No. 16-2022]
- f. Other related bodies, councils, and committees

3. Social Protection

- a. Sorsogon Provincial Health Board (SPHB) [EO No. 17-2022]
- b. Sorsogon Provincial School Board (SPSB) [EO No. 18-2022]
- c. Sorsogon Provincial Advisory Committee (SPAC) for the 4Ps of DSWD [EO No. 13-2022]
- d. Provincial Gender and Development Council [EO No. 49-2022, EO No. 10-2023]
- e. Sorsogon Provincial Council for the Protection of Children (SPCPC) [EO No. 32-2022]
- f. Sorsogon Provincial Inter-Agency Committee against Trafficking and Violence against Women and their Children (SPIACAT-VAWC) [EO No. 30-2022]
- g. Provincial Council on Disability Affairs (PCDA) [EO No. 31-2022]
- h. Sorsogon Social Protection Team (SSPT) [EO No. 57-2022]
- i. Other related bodies, councils, and committees

4. Economic

- a. Sorsogon Provincial Management Committee for the establishment of the Province-Led Agriculture and Fisheries Extension (SPMC-PAFES) [EO No. 66-2022]
- b. Sorsogon Provincial Price Coordinating Council (SPPCC) [EO No. 35-2022]
- c. Sorsogon Provincial Investment & Incentive Board (SPIIB) [PO No. 08-2019]
- d. Other related bodies, councils, and committees

5. Tourism

- a. Provincial Culture and the Arts Council of Sorsogon (PCACS) [PO No. 14-2020]
- b. Sorsogon Provincial Tourism Development Council (SPTDC) [EO No. 02-2023]
- c. Other related bodies, councils, and committees

Section 2. Exemption to the Clustering. – The Local Development Council, Sorsosgon Provincial Development Council (SPDC) and its Sectoral Committee, shall independently function as prescribed by law, considering that its mandate encompasses the concerns above the clusters.

Section 3. Schedule of Cluster and Individual Meetings. – Regular cluster meetings shall be conducted on a quarterly basis and special cluster meetings shall be held as may be determined by the local chief executive who shall call and preside over the same. The local chief executive may also appoint a representative to preside on the regular or special cluster meetings.

Individual committee meetings, regular or special, are expected to be held as prescribed by existing laws, rules and regulations. The local chief executive may designate an official to chair said regular or special meetings. A special meeting may be conducted to respond to urgent concerns involving a specific cluster or committee.

Section 4. Cluster Meeting Focal Person. – Jose R. Hainto, Jr., Development Management Officer III of the Provincial Planning and Development Office (PPDO) is hereby designated as the focal person for the cluster meetings.

The Cluster Meeting Focal Person shall consolidate the minutes of the cluster meeting to be submitted by the Secretariat of each LSB.

Section 5. Secretariat Duties and Responsibilities. – The Secretariat of each LSB shall be responsible for the following:

- a. Scheduling and preparation of agenda of cluster meetings, in reference to certain provisions of laws, rules and regulations creating such bodies, councils and committees;
- b. Issuance of notices of meeting to concerned council or committee members;
- c. Facilitation in the conduct of the meeting;
- d. Submission of two (2) original copies of the minutes of their part in the cluster meeting to the Cluster Meeting focal person on or before five (5) days from the conduct of the meeting.

Section 6. Incorporation Clause. – All laws, legal order, rules and regulations that have been issued and/or will be issued by the duly constituted authorities of the Republic of the Philippines are hereby incorporated herein and made an integral part hereof. In case of conflict, such laws, legal order, rules and regulations shall have precedence over provisions of this Executive Order.

Section 7. Repealing Clause. – Any Administrative Order or Executive Order previously issued that is inconsistent with the provisions of this Executive Order shall be considered repealed, amended, or modified accordingly.

Section 8. Effectivity. – This Executive Order shall take effect immediately upon its issuance as stated hereunder.

DONE, this 27th day of **March, 2023** in the City of Sorsogon, Province of Sorsogon.



EDWIN "BOBOY" B. HAMOR
Governor