



Republic of the Philippines  
Province of Sorsogon  
OFFICE OF THE PROVINCIAL GOVERNOR  
Sorsogon Capitol Compound



**ADMINISTRATIVE ORDER NO. 03 - 2023**

**AUTHORIZING THE SPECIAL ASSISTANT TO THE OFFICE OF THE GOVERNOR, JULIE ANNE B. GUIRINDOLA, TO CLAIM REIMBURSEMENT FOR MOBILE EXPENSES AND FOR OTHER PURPOSES**

**WHEREAS**, there are day-to-day and routinary transactions that need immediate approval to avoid unnecessary delay that would affect the delivery of public service;

**WHEREAS**, Commission on Audit (COA) Circular NO. 2002-2003 dated January 20, 2002 implementing the NEW GOVERNMENT ACCOUNTING SYSTEM (NGAS) allows the delegation of such duties and responsibilities; and

**WHEREAS**, by virtue of Office Order No. 99-2022, Administrative Officer V (Administrative Officer III), Julie Anne B. Guirindola is the Special Assistant of the undersigned;

**NOW, THEREFORE, I, EDWIN "BOBOY" B. HAMOR**, Governor of the Province of Sorsogon by virtue of the power vested in me by law do hereby order:

**Section 1. Allowed Acts.** – Special Assistant, Julie Anne B. Guirindola, is hereby authorized to claim reimbursement for telephone or mobile expenses.

**Section 2. Ultra Vires Acts.** - Any and all acts performed or committed by any Provincial Government official or employee that does not conform to, or is not in accord with, their mandate as mentioned in Section 2 above is hereby declared null and void, ultra vires and is not in accordance with any order, or delegated authority vested or granted to them, by the Provincial Governor.

**Section 3. Incorporation Clause.** - All laws, legal orders, rules and regulations that have been issued and/or will be issued by the duly constituted authorities of the Republic of the Philippines related to this issuance are hereby incorporated herein and made an integral part hereof. In case of conflict, such laws, legal orders, rules and regulations shall have precedence over the provisions of this Administrative Order.

**Section 4. Repealing Clause.** - Any Executive Order and/or Administrative Order previously issued relative to this issuance that is inconsistent with the provisions of this Administrative Order shall be deemed repealed, amended, or modified accordingly.

**Section 5. Effectivity.** - This Administrative Order shall take effect immediately upon its issuance as stated hereunder.

**DONE**, this 14<sup>th</sup> day of **February**, 2023 in the City of Sorsogon, Province of Sorsogon.



  
**EDWIN "BOBOY" B. HAMOR**  
Governor