



Republic of the Philippines  
Province of Sorsogon  
OFFICE OF THE PROVINCIAL GOVERNOR  
Sorsogon Capitol Compound



**ADMINISTRATIVE ORDER NO. 02 - 2023**

**AMENDING ADMINISTRATIVE ORDER NO. 07-2022 “SPECIFYING CERTAIN DELEGATED FUNCTION TO THE PROVINCIAL ADMINISTRATOR, FRANCO ERIC O. RAVANILLA” AND FOR OTHER PURPOSES**

**WHEREAS**, there are day-to-day and routinary transactions that need immediate approval to avoid unnecessary delay that would affect the delivery of public service;

**WHEREAS**, Commission on Audit (COA) Circular NO. 2002-2003 dated January 20, 2002 implementing the NEW GOVERNMENT ACCOUNTING SYSTEM (NGAS) allows the delegation of such duties and responsibilities;

**WHEREAS**, Administrative Order No. 07-2022 authorized the Provincial Administrator, Franco Eric O. Ravanilla, to perform specific delegated functions; and

**WHEREAS**, in order to further ensure efficiency in the daily transaction of the provincial government, there is a need to amend said Administrative Order;

**NOW, THEREFORE, I, EDWIN “BOBOY” B. HAMOR**, Governor of the Province of Sorsogon by virtue of the power vested in me by law do hereby amend Section 1 of Administrative Order No. 07-2022 to include another specific function:

**“Section 1. Allowed Acts.** – Provincial Administrator FRANCO ERIC O. RAVANILLA, is hereby authorized to perform the following specific functions in the Provincial Government of Sorsogon:

1. He shall sign DTR’s, payrolls, and checks necessary for the disbursement of salaries and applications for leave;
2. He shall manage/supervise the operation and regulation of the use of buildings/facilities within the capitol compound such as the;
  - a. Provincial Gymnasium
  - b. People’s Mansion

4. He shall sign and approve Travel Orders, Travel Order expenses reimbursement and commutation, and accomplishment report of job orders; and
3. He shall perform such other functions as may be directed by the Governor.”

**Section 1. Ultra Vires Acts.** - Any and all acts performed or committed by any Provincial Government official or employee that does not conform to, or is not in accord with, their mandate as mentioned in Section 2 above is hereby declared null and void, ultra vires and is not in accordance with any order, or delegated authority vested or granted to them, by the Provincial Governor.

**Section 2. Incorporation Clause.** - All laws, legal orders, rules and regulations that have been issued and/or will be issued by the duly constituted authorities of the Republic of the Philippines related to this issuance are hereby incorporated herein and made an integral part hereof. In case of conflict, such laws, legal orders, rules and regulations shall have precedence over the provisions of this Administrative Order.

**Section 3. Repealing Clause.** - Any Executive Order and/or Administrative Order previously issued relative to this issuance that is inconsistent with the provisions of this Administrative Order shall be deemed repealed, amended, or modified accordingly.

**Section 4. Effectivity.** - This Administrative Order shall take effect immediately upon its issuance as stated hereunder.

**DONE**, this 11<sup>th</sup> day of **January**, 2023 in the City of Sorsogon, Province of Sorsogon.

  
**EDWIN "BOBOY" B. HAMOR**  
Governor