

Republic of the Philippines
Province of Sorsogon
OFFICE OF THE PROVINCIAL GOVERNOR
Sorsogon Capitol Compound

EXECUTIVE ORDER NO. 72 - 2019

REORGANIZING THE DR. FERNANDO B. DURAN SR. MEMORIAL HOSPITAL COMMITTEE ON AFFILIATION AND TRAINING OF STUDENTS (HCATS) AND FOR OTHER PURPOSES

WHEREAS, Department of Health Administrative Order No. 5-A, Series 1996, known as the "Revised Policies, Procedures and Guidelines Governing Affiliation and Training of Students in the Department of Health (DOH) Hospitals and other Government Health Facilities", govern all affiliation activities in accredited facilities.

WHEREAS, Implementing Rules and Regulations of said Administrative Order is embodied in Administrative Order No. 9-C, Series 1997 and provides for the composition of a Hospital Committee on Affiliation and Training of Students who shall, among other functions, screen and approve affiliation of applicants;

NOW, THEREFORE, I, FRANCIS JOSEPH G. ESCUDERO, Governor of the Province of Sorsogon by virtue of the power vested in me by law do hereby order:

Section 1. Reorganization and Composition. – The Dr. Fernando B. Duran Sr. Memorial Hospital Committee on Affiliation And Training Of Students is hereby reorganized to be headed by Roberto A. Chacon, Jr., MD., MHA., FPCS. FPSGS. FPALES (Acting PGADH/Chief of Hospital) as Chairperson, Evangeline A. Nicolas, RN., MAN., CHA. (Nurse V – Chief Nurse) as Vice-Chairperson and Chief Medical Training Officer, Anamer D. Manaois, RN., (Nurse IV – Assistant Chief Nurse) as Secretary and composed of the following as members:

1. Renato B. Bolo, Jr., MD., MHA., CHA., FPCHA
(Acting Provincial Health Officer)
2. Cyril G. Espenilla, MD. MS II, OIC (Chief of Clinics)
3. Lyn D. Dela Cruz, RPh, APCHA
(Supervising Administrative Officer)
4. Teresita H. Dacullo (Budget Officer II)
5. Aaron Joseph Carpio (Supply Officer In-Charge)
6. Alden L. Galan, RN., MAN., PhD (Admin Officer V)

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7. Salvacion E. Ballesteros, RN., MPA, PhD
(Nurse II – NBS/OPD)
8. Lanie R. Ranara, RN. (Nurse I – Aircon Ward)
9. Rosalinda D. Laurinaria, RN.
(Nurse III – Asst. Chief Nurse Designate)
10. Aileen Corral, RN. (Nurse I – ICU)
11. Marilyn L. Angeles, RN. (Nurse III – O.R. Supervisor)
12. Ailyn Pura, RN., MAN. (Nurse I – OB/GYNE Ward)
13. Marie Glen L. Cirujales, RN., MAN
(Nurse III – E.R. Supervisor)
14. Jennifer Daria, RN. (Nurse I – DR Complex)
15. Ma. Guia V. Dealca, RN.
(Nurse II – BF, MCH, Care of Small Babies)
16. Shiela D. Degracia, RN. (Nurse I – Emergency Room)
17. Nerisa D. Futol, RN. (Nurse II – Surveillance PIDSR)
18. Sybelle L. Rañola, RN. (Nurse I – Dialysis)
19. Edna C. Duazo, RN.
(Nurse II – In-Patient Therapeutic Care)
20. Placida Angelie H. Fremista, RN.
(Nurse I – Medical Service Ward)
21. Carmen J. Aserado, RM. (Midwife II)
22. Thea L. Galias, RN. (Nurse I – Operating Room)
23. Eugene Conde, RN. (Nurse II – Surveillance)
24. Cynthia L. Galido, RN. (Nurse I – Pedia/Surgery)
25. Fe C. Decano (Nurse II – Documentation Program)
26. Lalaine T. Valladolid, RN.
(Nurse I – Animal Bite Treatment Center)
27. Elsa H. Elona, RN. (Nurse II – Animal Bite Center)
28. Ma. Shiela C. Doloiras, RN., MAN
(Nurse I – Infection Control Nurse
AMS, HIV, TB, Leprosy Programs)
29. Heidi Juliet P. Garrate, RN.
(Nurse II – Acute Psychiatric Unit)
30. Jennifer A. Hainto, RN., CNN
(Nurse II – Rehy./ Iso. Ward)

Section 2. Functions. – The Committee shall have the following functions:

- a. Screen and approve affiliation of applicants as per DOH Administrative Order No. 5-A, series 1996;
- b. Ensure compliance to:
 - Guidelines and standards per discipline
 - Statement on the delineation of the roles and functions of hospital staff and clinical instructors/coordinators preceptors in relation to affiliation and training of students as specified by the concerned parties;

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- c. Set standard operating procedure in relation to affiliation and training of students;
- d. Devise mechanism that will ensure on time and full payment of affiliation fees, validity of affiliation contracts, fair and just distribution of affiliation fees;
- e. Monitor and evaluate all aspects of the affiliation program in the hospital
 - Training program
 - Training staff
 - Training procedures/policies
 - Training facilities
- f. Determine proration of affiliation fees based on the degree of participation or involvement in the training of students;
- g. Prepare an annual procurement plan for training and affiliation
 - Requisition for the purchase of equipment, supplies, materials, journal and other needed paraphernalia for affiliation and training;
 - Ensure the availability of equipment, supplies, materials, journals, etc., by preparing an allocation and distribution plan specific for affiliation and training;
- h. Update and maintain a list of schools/universities/college affiliating in the hospital;
- i. Submit quarterly reports to RCATS of all affiliation activities taking place in the hospital;
- j. Conduct regular dialogue with the schools affiliating with the hospitals;
- k. Conduct regular meeting to discuss/deliberate on issues and other concerns relative to training and affiliation activities.


Section 3. *Ultra Vires Acts.* - Any and all acts performed or committed by any Provincial Government official or employee that does not conform to, or is not in accord with, their mandate as mentioned in Section 2 above is hereby declared null and void, ultra vires and is not in accordance with any order, or delegated authority vested or granted to them, by the Provincial Governor.

Section 4. *Incorporation Clause.* - All laws, legal orders, rules and regulations that have been issued and/or will be issued by the duly constituted authorities of the Republic of the Philippines are hereby incorporated herein and made an integral part hereof. In case of conflict, such laws, legal orders, rules and regulations shall have precedence over the provisions of this Executive Order.

Section 5. *Effectivity.* - This Executive Order shall take effect immediately upon receipt hereof by the persons mentioned above.

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DONE, this 31st day of **October**, 2019 in the City of Sorsogon,
Province of Sorsogon.



FRANCIS JOSEPH G. ESCUDERO
Governor



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